

Indian Prairie Public Library Board Agenda
June 17, 2026

Board of Trustees Regular Meeting
June 17, 2026 – 6:30 p.m.

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

- B. Mission Statement: We enrich our community by providing
opportunities to explore, connect, learn, and create.

Vision Statement: People are inspired and empowered. Dreams
are developed and realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.

- C. Public Comment

- D. Communications and Announcements
 - 1. Secretary of State to Lawson re: Security Grant Page 3
 - 2. Cook County to Birmingham re: Tax Disbursements Page 4
 - 3. Tribune Article re: Cook County Taxes Page 6
 - 4. Tribune Article re: Cook County Treasurer Page 14

- E. Omnibus Consent Agenda Action
 - 1. Minutes of Regular Board Meeting, May 20, 2026 Page 19
 - 2. Action on Bills/Additional Bills Page 22
 - 3. Ordinance #2026-2 Establishing a Regular Meeting Date Page 25
 - 4. Determination to Dispose of Property Page 26

- F. Items Deleted from Omnibus Consent Agenda Action

- G. Library Director's Report Page 27 Information

- H. Department Reports Information
 - 1. Deputy Director's Report Page 34
 - 2. Marketing Page 36
 - 3. Guest Services Page 38
 - 4. Programming & Outreach Distribute @ mtg.
 - 5. Resource Services Page 39
 - 6. Technology & Maker Services Page 40

- I. Staff Report – *Community Connections* Information
Jamie Allard, Administrative Specialist & Art Gallery
Curator

- | | | | |
|----|---|---------|-------------|
| J. | Reports | | |
| | 1. Treasurer's Report | Page 47 | Information |
| | 2. Building and Grounds Committee (no report) | | |
| | 3. Finance Committee (Raftis) | | Information |
| | 4. Finance Committee Meeting Minutes, 6/9/26 | Page 51 | Action |
| | 5. Planning/Outreach Committee (no report) | | |
| | 6. Policy Committee (no report) | | |
| K. | Unfinished Business | | |
| | None | | |
| L. | New Business | | |
| | 1. Newsletter Mailing | | Discussion |
| | 2. Operating Budget 2026/2027 | Page 52 | Action |
| | 3. FY26/27 Salary Schedule | Page 58 | Action |
| | 4. Appoint Committee to Review Closed Session Minutes
and Complete Secretary's Audit | | |
| M. | Scheduled Meetings | | |
| | None | | |
| N. | Adjournment | | |



OFFICE OF THE SECRETARY OF STATE

ALEXI GIANNOULIAS • Secretary of State and State Librarian

June 11, 2026

Ms. Kristen Lawson, Deputy Director
Indian Prairie Public Library District
401 Plainfield Road
Darien, Illinois 60561-4207

Dear Ms. Lawson:

I am pleased to award the Indian Prairie Public Library District a Fiscal Year 2027 Security Grant for \$9,000.00.

This grant support is provided pursuant to Public Act 104-0108 and 23 Ill. Adm. Code 3035.130, Technology Grants.

As Secretary of State and State Librarian, I commend you for taking advantage of this grant that will greatly benefit your community. The Illinois State Library staff and I are committed to ensuring that all Illinois residents have fair and equitable access to library services.

Should you have any questions regarding this award, please contact the Illinois State Library at 217-524-8836.

Sincerely,

Alexi Giannoulis, Secretary of State
and State Librarian

cc: 27-6031-SEC
AG:isl



Second Installment Delay; Opening and expanding Bridge Loan Program

From Cook County President's Office <mail@info.cookcountyil.gov>

Date Tue 6/9/2026 5:05 PM

To Laura Birmingham <laurab@ippl.info>

Having trouble viewing this email? [View it as a Web page.](#)



Office of Cook County Board President

Dear Local Government Taxing District Partners,

I am writing to inform you that the issuance of second-installment property tax bills is expected to be delayed by approximately two months this year. While this is a step forward from last year, I recognize the challenges that delays in the property tax cycle can create.

To help address this anticipated cash-flow gap, Cook County plans to reopen and expand the Property Tax Bridge Fund Program, making up to \$300 million in no-interest, short-term loans available to eligible taxing districts. This program is designed to provide temporary financial support while districts await their second-installment property tax distributions and to help ensure that critical services to residents continue uninterrupted.

We are announcing the program now so local governments have time to evaluate their needs, plan accordingly and understand the resources available before considering other financing options. Following anticipated approval by the Cook County Board in July, additional program guidance and application information will be released. We expect that the application process will open on July 20. Based on feedback from taxing districts and community partners, we also intend to expand eligibility to better support institutions that rely heavily on property tax revenue.

5

This Bridge Fund represents immediate assistance, but it is not a substitute for the long-term reforms our property tax system requires. Cook County remains committed to working with our partners across government to modernize a fragmented system, improve coordination and transparency, and build a more reliable property tax process for taxpayers and taxing districts alike.

Thank you for your continued partnership and your commitment to serving residents throughout Cook County. Below are the eligibility requirements.

- 50% Reliance on Property Taxes: Only local taxing jurisdictions (LTJ) that are reliant on property taxes for 50% or more of their total Governmental revenues (excluding enterprise funds) are eligible
- Disinvested Communities that do not meet the first criteria will be offered additional consideration. The County will approve those loans according to availability and need on a rolling basis using the County's Equitable Allocation Model
- Suburban Cook County: Only local taxing jurisdictions wholly within Suburban Cook County are eligible for the loans
- Paper Districts are Excluded: All local taxing jurisdictions that pass-through property tax collections to a third party for the provision of services are ineligible.

We will continue to provide updates as additional information becomes available.

Sincerely,



Toni Preckwinkle

President, Cook County Board of Commissioners



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NEWS > POLITICS

Late Cook County property tax distributions spell trouble for libraries



Charlize Hernandez, from left, Evalize Hernandez and Daniel and Luis Sanchez play with magnets at the youth space at Hillside Public Library in Hillside on Feb. 6, 2026. While most other taxing districts had received about 87% of their due taxes near the end of last month, Hillside had gotten just 10%. (Josh Boland/Chicago Tribune)



By **A.D. QUIG** | aquig@chicagotribune.com | Chicago Tribune

PUBLISHED: February 9, 2026 at 5:00 AM CST

Village library leaders have added their voices to the chorus of complaints about [delayed and sporadic distributions](#) of Cook County property tax revenues, saying the situation has drained their reserves, making it harder to hire or buy new books.

And in the latest complication in Cook County's ongoing property tax woes, about \$175 million in excess money was sent to taxing bodies that weren't expecting it.

Echoing problems [first publicly raised](#) by suburban school district leaders, a subset of public library directors reported they have had to go into "ongoing financial triage" because property tax receipts that typically land in their bank accounts in the summer were months late.

Libraries received the bulk of their expected dollars last week and are expected to be made entirely whole this week. But in a memo shared with the Tribune, a group of library leaders said in recent months they've had to put off payments to vendors, paused new hires and canceled or scaled back public programs.

The impact on libraries is another wrinkle in the long-delayed upgrade of the county's internal property tax systems with contractor Tyler Technologies. Though taxpayers settled their bills between mid-November and December, it has taken extra time to get those dollars into the bank accounts of cities, park districts, schools and libraries.

Village library districts have teamed up to note they've waited even longer for significant funds to flow compared with their city or school district counterparts. Because they are considered "sub-agencies" whose levies are approved by municipal boards, they didn't receive stopgap emergency funding from Cook County Treasurer Maria Pappas' office back in December.

Under normal circumstances, all of the county's 2,000 taxing bodies would have gotten their money through August and September, but bills were sent late thanks to a series of setbacks in the decadelong tech overhaul. Unlike other years when bills were delayed, taxing bodies complained they were often left in the dark about when it would be resolved.

Those timelines were often an open question to county officials that have been working overtime to finish the decadelong property tax upgrade. The county hired emerging government tech behemoth Tyler Technologies in 2015 to get the county off its rickety and outdated mainframe computer system and onto a unified platform for tax offices.

Completion has taken more than twice as long as initially anticipated as the project repeatedly missed deadlines, triggering rising costs, frustration and blame among elected officials and company leaders.

Two of the final few hurdles — calculating and mailing tax bills and distributing that revenue back to government agencies — have been politically thorny.

All along, library leaders said they relied on word of mouth or forwarded messages from other local officials to understand when and how much money might come through. Without a definite schedule and with emerging cash flow trouble, some libraries tapped rainy day-funds or cashed out investments earlier than they planned, explored short-term borrowing or considered contingency deals with their cities, towns or villages.

Many school districts previously told the Tribune they did the same, estimating the downstream cost of the delay totaled nearly \$122 million.

The treasurer announced distribution dates in mass communications to taxing agencies twice last month, but noted they were not a guarantee.



A person reads a newspaper at a table inside the Hillside Public Library in Hillside on Feb. 6, 2026. (Josh Boland/Chicago Tribune)

In a typical cycle, money would start flowing to agencies a couple of weeks after bills were paid. For this year, that would have been around the start of December. But libraries reported money didn't start flowing to them in earnest until mid-January.

Amy Franco, the executive director of Hillside Public Library, reached out to other directors to see if they were similarly in the dark. She heard back throughout January that others were weeks or even days away from running out of cash. While most other taxing districts had received about 87% of their due taxes near the end of last month, Hillside had gotten just 10%.

"Libraries are used to planning for delays, we're resilient, we tell ourselves this all the time, but the resilience only goes so far without clear information," Franco said. As of Friday, 97% of distributions were out the door, county officials said. "I'm really relieved some of this money has started to move, but I have pretty serious concerns about how close a lot of these libraries came to crisis and how easily it could happen again."

In recent weeks, “we stopped ordering books and materials,” Jamie Paicely, the Flossmoor Public Library director, told the Tribune. “I don’t want to cut hours, I don’t want to cut services, I don’t want to cut staff, we’ll cut what we can to stop the outflow until we get something coming in. It was very hard to kind of operate, because deep down you know the money is going to come in. The county has the money, it’s going to come to us, but it was that lack of communication that made it hard to do my job.”

Forest Park Public Library Director Vicki Rakowski said they had to tap their six month reserves, restarting efforts to save for big capital expenditures like a new roof and HVAC system. “For many of us, we were absolutely approaching a crisis point in that we were going to have to find a way to keep on going, either through short-term loans or reducing services. That’s just something that was unthinkable to me a couple of months ago.”

Payments came in fits and spurts, according to districts surveyed by library directors in Hillside and Mount Prospect.

Of the roughly \$750,000 that Midlothian Public Library levied in taxes this year, they reported receiving about \$100 on Jan. 14, \$161 on the 20th, then seven payments totaling around \$96,000 on the 21st. Another \$37,500 came in on Jan 23. As of Jan. 30, according to the Cook County treasurer’s office, 90% of the Midlothian library levy had been distributed.

Distributions regularly fall short of levies, since not everyone pays their property taxes, and some pay late. It’s also common for distributions to be staggered and of varying sizes because distributions are made on a rolling basis as bills are paid, the treasurer’s office said.

But the timing and amounts were more unpredictable than usual this cycle, leaders told the Tribune. It was made more confusing because another key document districts rely on, distribution reports, have also been held up during the upgrade. Instead, leaders have added up bank deposit figures to keep track of what they’ve brought in.



A group of children leaves the Hillside Public Library in Hillside with their caregiver on Feb. 6, 2026. While most other taxing districts had received about 87% of their due taxes near the end of last month, Hillside had gotten just 10%. (Josh Boland/Chicago Tribune)

“Nothing in life goes perfectly. I’ve been part of software or process upgrades that blew up in our faces, this is much higher stakes than any of us could fathom, the county has so many irons in the fire it’d make our heads spin, but communication goes a long way,” Rakowski said. “I have a lot of sympathy for how frustrating and difficult this must have been, but a sincere apology and a plan can solve almost anything.”

The problems have inflamed tensions among county leaders and become an issue in Cook County Board President Toni Preckwinkle’s bid for a fifth term. Her challenger, Chicago Ald. Brendan Reilly, said he would conduct a full review of the Tyler contract and recently released a campaign ad highlighting problems with it.

“We understand the frustration libraries are experiencing, and we take those concerns seriously,” Preckwinkle spokeswoman Cara Yi said in a Feb. 6 email. “While the Treasurer’s Office normally handles the communication with taxing districts, the president’s office, through the Property Tax Reform Group, has committed to improving communication with taxing districts on the overall tax bill schedule going forward.”

Meanwhile, some of the calculations have had errors that have actually left libraries with more money than they are supposed to get. Palos Heights' Library District received \$1.76 million, equal to 158% of their levy request. The treasurer's office was not aware of the discrepancy until contacted by the Tribune last week.

"The overpayment was caused by a calculation error in the Tyler Technologies system. Tyler is now working to ensure that type of error does not re-occur," Pappas spokesman Michael Puccinelli told the Tribune in an email.

"As of Friday morning, we still had not received enough information to determine precisely how many agencies were overpaid, but we do know the number tops 50," Puccinelli said.

In an email, Tyler's media team said the error amounted to "approximately 1% of the total distribution for 2024." Based on estimates from the treasurer, that equals about \$174 million.

"As soon as we became aware (Wednesday), we worked closely with the treasurer's office and already have resolutions in some areas. The anomaly in the system has been corrected and updates provided to the client," Tyler's statement said.

Rather than clawing back overpayments, the treasurer will instead "adjust the amount distributed to that city from first-installment collections to rectify the overpayment," which is a common practice, Puccinelli said.

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The office said there was sufficient cash in county coffers to float that overpayment until April, when the next round of property tax bills are due. Preckwinkle has expressed confidence that there will not be any delays for bills due April 1.

Tyler is also working to create distribution reports "in the next few weeks," Puccinelli said.

“The reporting functions that the taxing districts are requesting will actually be an enhanced feature in the new technology,” Yi said. “That’s another reason why the technology upgrade is important. Once the system is fully modernized, we can provide taxing districts with greater accountability and real time reports.”

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Nature meets wonder at Chicago Botanic Garden’s ‘Shimmering Summer’...

Wednesday, June 3



Rev. William T. O'Mara served St. Elizabeth Seton in Orland Hills; Marian Catholic

Wednesday, June 3



Illinois senators Dick Durbin and Tammy Duckworth demand US Attorney Andre...

Tuesday, June 2



Cook County tax buyer industry will be phased out in ‘equity theft’ reform bill

Thursday, May 28



Chicago Cubs legend Ryne Sandberg’s kids sue his widow over alleged...

Thursday, June 4

NEWS > POLITICS

Cook County Treasurer Maria Pappas held stock in company that has county technology deal



By **A.D. QUIG** | aquig@chicagotribune.com | Chicago Tribune

PUBLISHED: February 12, 2026 at 3:52 PM CST | UPDATED: February 13, 2026 at 6:25 AM CST

Cook County Treasurer Maria Pappas held stock for years in a company with a major contract working in her office, a potential violation of the county's conflict-of-interest rules.

Pappas has been one of the most vociferous [critics of Tyler Technologies](#), the company that has been in charge [of the rocky upgrade](#) of the county's property tax system, for more than a decade. Tyler has been embedded in the treasurer's office, which calculates and mails out property tax bills, for years.

The problematic rollout of Tyler's tax system revamp within county offices led to late property tax bills last year and problems distributing property tax revenues in recent months to local agencies like [schools](#) and [libraries](#).

But while she was hammering Tyler, Pappas owned stock in the company. Pappas' office shared statements from her broker that show 10 Tyler shares were purchased in 2020, and four more in 2022. Together, they cost \$4,562. Tyler first received the county contract in 2015.

Pappas said she was not aware of the investment, which was made by a former broker, and sold them in March of 2024. And following a Tribune inquiry, she also sold stock for other companies doing business with the county, including the bank providing lockbox and collection services for the treasurer, her office said.

Those investments were some of the 30 to 40 assets, including individual stocks and exchange-traded funds, that Pappas disclosed in annual statements of economic interest between 2021 and 2024. Under state law, officials are required to disclose those worth more than \$10,000.

Even though the holdings were less than \$10,000, Pappas' office said she reported them anyway "in the interest of transparency," but suggested she did not review them closely.

"When she realized they were in her portfolio, she instructed her new broker to sell the shares immediately," spokesman Michael Puccinelli said of the Tyler stock in an emailed statement. She submitted her economic interest statements without noticing Tyler on the list, he said, and when she did, she asked her new broker to sell.

After the Tribune asked this week about the Tyler stock or other holdings that potentially represented a conflict, Pappas sold stakes in Microsoft, CDW and JP Morgan, according to her office. JP Morgan has a contract with the treasurer's office to allow taxpayers to pay property taxes at Chase Bank locations, process fees and fines, and make online payments and remote deposits.

CDW provides IT infrastructure equipment countywide, and the county broadly uses Microsoft for its operating system.



People conduct business at the counters in the Cook County treasurer's office on Jan. 10, 2024. (Brian Cassella/Chicago Tribune)

Puccinelli said Pappas didn't realize she held the stock from the other county contractors until the Tribune asked about additional potential conflicts. All the stocks Pappas held were for amounts below the \$10,000 disclosure threshold, but she disclosed them anyway, according to Puccinelli.

"It was a mistake and a learning experience. She should've been aware of this and wasn't," the statement from Pappas' office said.

The county's ethics ordinance states no county official can use their position "to influence any County governmental decision or action" if that person "knows, has reason to know, or should know" that they or a relative has "any economic interest in such action or decision."

Pappas didn't have direct hiring or firing power over Tyler. The project was overseen by the Bureau of Technology under Cook County Board President Toni Preckwinkle's office. But Pappas and other county officials whose offices dealt directly with the property tax system were consulted on contract extensions, and were in charge of executing Tyler changes in their offices.

The threshold for what “interest” means in the county’s ethics ordinance “is confusingly written,” Alisa Kaplan of the watchdog group Reform for Illinois said in an email. The ordinance seems to use financial and economic interest interchangeably. While “economic interest” includes anything of value in monetary terms, financial interest is more specific, including something in which the owner “currently received or is entitled to receive in the future more than \$1,200 per year” or “with a cost or present value of \$5,000 or more.”

The Tyler sale yielded \$5,865 for a net profit of \$1,303.

“It appears that Pappas would only be violating the law if she were making official decisions about Tyler while her interest in the company was worth \$5,000 or more. It’s not clear that that ever happened. If it did — if the value of her Tyler stock rose to over \$5,000 at some point while she was participating in decision making about the company — we’re talking about a pretty small number above the threshold here,” Kaplan wrote, suggesting the ordinance needed clarifying.

Juliet Sorensen, a former member of the county’s Board of Ethics and the director of the Rule of Law Institute at Loyola University, said even if her broker managed her investments day to day, Pappas reasonably should have known what she held, given her position and the annual requirement to report holdings.

The \$5,000 and \$10,000 discrepancy could have been a source of confusion, Sorensen said, but she could have asked the ethics board for advice, including about whether she was required to disclose those potential conflicts to them.

“What is the treasurer’s office in the business of?” Sorensen said. “Should she know the county does business with JP Morgan? I think so.”

A spokesperson for Tyler said they were not aware of Pappas’ holdings and “do not have access to ownership held by individuals.”

At the time of the first purchase in March of 2020, Tyler had just hit a major milestone: \$1 billion in revenue. The stock price was about \$277.

By that time, Pappas had been railing against the company for months, saying in a November 2019 letter it had blown deadlines, cycled through project managers and driven up ancillary costs. She concluded “it is long past time to cancel the contract with Tyler Technologies, possibly the worst technology contract with a vendor that Cook County has ever written.”

Just before the second stock purchase in January 2022, Pappas had written to Tyler's CEO to chastise the company for being "four years late" on its work in her office and express her skepticism that any of its future timeline goals would be met. By then, the stock price was up to \$470.

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Just after the third stock purchase in May of 2022 — a single share for \$376 — the county extended Tyler's contract with new guardrails tying payment to goals being met. Pappas had written to Preckwinkle opposing its passage, saying it "would be throwing good money after bad and should be rejected."

Top Tyler leaders haven't been thrilled with Pappas either, replying to her letters by defending their work and characterizing her correspondence as counterproductive and at times, misleading or hyperbolic.

Pappas is running for reelection as county treasurer, a post she's held since 1998. She has no challengers in the March 17 Democratic primary, and has floated running for mayor in the 2027 election.

MORE FROM OUR NEWSROOM



Nature meets wonder at Chicago Botanic Garden's 'Shimmering Summer'...

Wednesday, June 3

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of May 20, 2026

**Board of Trustees Regular Meeting
May 20, 2026 – 6:30 p.m.**

A. Roll Call

Vice-President Rodriguez called the meeting to order at 6:32 p.m. Secretary Palmisano called the roll. Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis (arrived at 6:40 p.m.), Christina Rodriguez, Samia Wahab

Absent: Victoria Suriano

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jeanine Clinton, Jordan Calabrese

Others: none

Vice-President Rodriguez asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Palmisano read the library mission statement. We enrich our community by providing opportunities to explore, connect, learn, and create.

Vision Statement: Secretary Palmisano read the library vision statement. People are inspired and empowered. Dreams are developed and realized.

Values Statement: Secretary Palmisano read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Thank You from EJH Student Council
2. RAILS to Directors re: Accessibility Deadline
3. Foster to Popowitch re: AARP Tax-Aide
4. Popowitch to Foster re: AARP Tax-Aide
5. Keyes to Birmingham re: IPLAR Data
6. Birmingham to Keyes re: IPLAR Data
7. Keyes to Birmingham re: IPLAR Data
8. Patron Comment

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, April 15, 2026
2. Action on Bills/Additional Bills
3. Motion to Delete Executive Session Tapes from 1/17/24 and 10/16/24
Palmisano moved, Krupicka seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Rodriguez, Wahab. Nays: none. Absent: Raftis, Suriano. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Birmingham attended the Borse Park Grand Re-Opening on May 14 and the park is phenomenal. Krupicka noted that the Volunteer Tea the library hosted on May 1 was a wonderful event. Palmisano said that the newsletter looks great. Birmingham noted that we are looking at changing what we currently do with the newsletter – our marketing department is exploring scenarios, and the Finance Committee will discuss at their June 9th meeting.

H. Department Reports

- I. Staff Report – Jeanine Clinton, Resource Services Librarian/Technical Services Supervisor and Jordan Calabrese, Youth and Teen Resource Services Librarian spoke about the AISLE Awards. Every year AISLE (Association of Illinois School Library Educators) hosts readers' choice awards for students in grades K-12. The four reading levels are: Monarch Award is K-3rd grade, Bluestem Award is 3-5th grade, Rebecca Caudill Award is 4-8th grade, Lincoln Award is 9-12th grade. A committee of librarians, teachers, and high school students nominate twenty books for each of the four levels. Students get to vote to choose the best books in their level. IPPL hosts its own reading challenge – read all 20 books from the list for one of the age groups and get a free book. Calabrese explained the process for ordering the titles. We try to have five copies of each title available. Other formats include large type, Spanish, Read-Along, CD, Playaway, eBook, and eAudiobook. The titles also get added to our mid-kid and teen e-readers. Clinton explained the technical side including acquiring, receiving, and processing the titles. Krupicka commented that it's wonderful we have the titles in various formats. The Board thanked Calabrese and Clinton for the great job they do every year with the process.

J. Reports

1. Treasurer's Report – backup in packet.
2. LACONI Trustee Dinner – Rodriguez and Palmisano attended the dinner. They engaged with directors and trustees from other libraries and found the interactions very valuable.
3. Building and Grounds Committee – Krupicka reported that the committee met on 5/13. They discussed replacing the paper towel dispensers with hand dryers for the cost savings and to alleviate clogged plumbing issues. The committee walked the grounds and found that things looked very good aside from a few dead plants which Lawson will discuss with the landscaping company.
4. Building and Grounds Committee Minutes, 5/13/26 – Krupicka moved, Palmisano seconded to approve the Building and Grounds Committee Minutes 5/13/26. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nays: none. Absent: Suriano. Motion carried unanimously.
5. Finance Committee – no report
6. Planning/Outreach Committee – no report
7. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Meet the Trustee Table at Summer Reading Kickoff, 6/6 – The Board agreed that Krupicka's idea to host a Trustee Table at the Summer Reading Kickoff is a great idea. Rodriguez, Krupicka, and Wahab volunteered.

M. Scheduled Meetings

1. Finance Committee Meeting is scheduled for June 9 at 6:30 p.m.

N. Adjournment

At 7:20 p.m. Damon moved, Wahab seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nays: none. Absent: Suriano. Motion carried unanimously.

Stacy Palmisano, Secretary

MAY, 2026

Bills for Approval – Electronic Payments & Automatic Withdrawals

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	5/07/2026	26,273.32
Federal & IL	Payroll taxes	5/21/2026	25,939.51
IMRF	Payroll Pension-March	5/19/2026	32,266.18
Mission Square	457 Plan	5/8/2026	50.00
Mission Square	457 Plan	5/23/2026	50.00
Nationwide	457 Plan	5/07/2026	50.00
Nationwide	457 Plan	5/21/2026	50.00
DAC	Deposit to HRA	5/07/2026	679.72
DAC	Deposit to HRA	5/11/2026	247.01
DAC	Deposit to HRA	5/13/2026	280.64
DAC	Deposit to HRA	5/20/2026	767.70
DAC	Deposit to HRA	5/28/2026	1,152.78
Lauterbach & Amen	Payroll Service	5/08/2026	716.00
Constellation	Electric	5/11/2026	5,337.45
Nicor	Gas	5/14/2026	2,961.50
United Healthcare	Group Health Premium	5/12/2026	27,664.52
FP Postage	Postage		1,400.00
ELS	License Sticker fees	5/31/2026	5,743.00
INB & Republic	Cr Card & Bank Fees	5/20/2026	360.97

Action on Bills – Checks, ACHs, & Payroll Direct Deposits

Account	Check Numbers	Other	Amount Paid
Operating	4524 – 4572	Plus ACHs	110,110.09
Payroll		Direct Deposits	146,605.31
	TOTAL ACTION	ON BILLS	256,715.40

Indian Prairie Public Library District
Bill Payment List
May 2026

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
05/11/2026	4524	AT&T	365.15
05/11/2026	4525	Cathy Streett	122.24
05/11/2026	4526	Chicago SunTimes	560.40
05/11/2026	4527	Chicago Tribune	994.47
05/11/2026	4528	Children's Plus Inc.	95.70
05/11/2026	4529	Christopher Kimball's Milk Street	44.95
05/11/2026	4530	Darien Garden Club	150.00
05/11/2026	4531	GMIS International	350.00
05/11/2026	4532	Groot Industries, Inc.	420.02
05/11/2026	4533	Hinsdale Nurseries, Inc.	59.99
05/11/2026	4534	Illinois Dept of Innovation & Technology	475.00
05/11/2026	4535	Illinois Library Association	525.00
05/11/2026	4536	Ingram Library Services	14,547.95
05/11/2026	4537	Kristin Carrera	1,810.00
05/11/2026	4538	Libraries First	410.00
05/11/2026	4539	LIMRiCC UCGA	3,212.87
05/11/2026	4540	OverDrive, Inc.	11,999.08
05/11/2026	4541	Playaway Products LLC	2,594.63
05/11/2026	4542	Premier Landscape Contractors	2,660.00
05/11/2026	4543	Road & Track	14.99
05/11/2026	4544	Salma's World Bookstore	339.85
05/11/2026	4545	The Davey Tree Expert Company	119.00
05/11/2026	4546	Today's Business Solutions, Inc.	187.36
05/11/2026	4547	Training Concepts	264.95
05/15/2026	4548	Canon Financial Services, Inc.	521.72
05/15/2026	4549	Dames, Mary	22.11
05/15/2026	4550	Jamie Allard	130.18
05/15/2026	4551	Jennifer Ripka	45.55
05/15/2026	4552	Wlosinski, Maria	31.90
05/26/2026	4553	Assurant Fire Protection LLC	189.00
05/26/2026	4554	Betty Cornfield	14.50
05/26/2026	4555	Canon U.S.A. Inc.	79.19
05/26/2026	4556	Cathy Streett	97.26
05/26/2026	4557	Darien Woman's Club	75.00
05/26/2026	4558	DuPage County Public Works	852.90
05/26/2026	4559	Fernanda Diaz	24.65
05/26/2026	4560	Garvey's Office Products	73.20
05/26/2026	4561	Hayes Mechanical LLC	5,788.00

Indian Prairie Public Library District
Bill Payment List
May 2026

Date	Num	Vendor	Amount
05/26/2026	4562	Illinois Dept of Innovation & Technology	475.00
05/26/2026	4563	Jill Yott	88.08
05/26/2026	4564	Margaret Martinson	6.53
05/26/2026	4565	Merda, Amy E	10.02
05/26/2026	4566	Ooma, Inc.	116.03
05/26/2026	4567	Premier Landscape Contractors	1,460.00
05/26/2026	4568	Secure Document Solutions Inc.	175.00
05/26/2026	4569	The Davey Tree Expert Company	303.00
05/26/2026	4570	Unique Management Services, Inc.	78.80
05/26/2026	4571	United States Treasury	83.28
05/26/2026	4572	Wheaton Park District	115.00
05/28/2026	ACH Amy 5/2026	Bank of America	1,886.22
05/28/2026	ACH Gail 5/2026	Bank of America	3,741.89
05/28/2026	ACH Joe 5/2026	Bank of America	4,627.94
05/28/2026	ACH Kristen 5/2026	Bank of America	393.48
05/28/2026	ACH Laura 5/2026	Bank of America	1,526.07
05/28/2026	ACH Maria 5/2026	Bank of America	4,053.21
05/28/2026	ACH Sharon 5/2026	Bank of America	589.00
05/05/2026	ACH #1 5/2026	Hagg Press, Inc.	2,898.54
05/28/2026	ACH #2 5/2026	Blackstone Publishing, Inc.	153.88
05/28/2026	ACH #3 5/2026	Case Lots Inc.	1,120.25
05/28/2026	ACH #4 5/2026	Hagg Press, Inc.	9,106.00
05/28/2026	ACH #4 5/2026	Hagg Press, Inc.	226.00
05/28/2026	ACH #5 5/2026	JANPRO	5,595.00
05/28/2026	ACH #6 5/2026	Kanopy	411.40
05/28/2026	ACH #7 5/2026	Midwest Tape	370.25
05/28/2026	ACH #7 5/2026	Midwest Tape	5,986.60
05/28/2026	ACH #7 5/2026	Midwest Tape	3,206.15
05/28/2026	ACH #7 5/2026	Midwest Tape	563.04
05/28/2026	ACH #7 5/2026	Midwest Tape	52.82
05/28/2026	ACH #8 5/2026	NobleTec LLC	1,387.22
05/28/2026	ACH #8 5/2026	NobleTec LLC	4,485.60
05/28/2026	ACH #9 5/2026	Quill LLC	1,589.33
05/28/2026	ACH #9 5/2026	Quill LLC	240.66
05/28/2026	ACH #9 5/2026	Quill LLC	958.60
05/28/2026	ACH #10 5/2026	Specialty Mat Service	68.74
05/28/2026	ACH #10 5/2026	Specialty Mat Service	68.74
05/28/2026	ACH #11 5/2026	Thomas Klise/Crimson Multimedia	1,623.66
Total for 10127 Republic Bank Operating Account			\$ 110,110.09

ORDINANCE #2026-2

AN ORDINANCE ESTABLISHING A REGULAR MEETING DATE
FOR THE BOARD OF TRUSTEES OF THE
INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

Section 1: Regular Meeting - Regular meetings of the Board of Trustees for the months of July, 2026 through June, 2027 shall be held on the third Wednesday of each month at 6:30 p.m. at the Indian Prairie Public Library, 401 Plainfield Road, Darien, Illinois.

The exact dates are:

- July 15, 2026
- August 19, 2026
- September 16, 2026
- October 21, 2026
- November 18, 2026
- December 16, 2026
- January 20, 2027
- February 17, 2027
- March 17, 2027
- April 21, 2027
- May 19, 2027
- June 16, 2027

Section 2: This ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this 17th day of June, 2026.

Victoria Suriano, President

ATTEST:

Stacy Palmisano, Secretary

DETERMINATION TO DISPOSE OF PROPERTY

The Indian Prairie Library Board of Trustees has determined to dispose of the following unused equipment no longer usable by the district.

- Silver Reed Knitting Machine
- Old Dell server
- Old DW Cube security camera server
- 1 large format printer
- 11 desktop computers
- 3 laptops
- 1 all-in-one computer
- 4 monitors
- 1 camera doorbell
- 1 tablet computer
- 3 barcode scanners
- 2 laptop docks
- Miscellaneous keyboards, mice, power supplies, and cables.

The equipment will be either reused at a different library, recycled, or disposed of properly.

Note: This may include donating the knitting machine to a local nonprofit organization, as its value is less than \$1000, if no other libraries take it. We have tried unsuccessfully three times to find another library who wants the machine.

Executive Director's Report: May 2026

Packet Highlights:

You will see in the Communications and Announcements a letter from Cook County stating that tax disbursements will be late again this year. The system is still a mess as we have not received all of our money from last tax year. Fortunately, taxes from Cook County are a very small portion of our revenue, but I am monitoring this situation and hope that it gets resolved soon. I have included two articles from the Chicago Tribune about this issue.

Jamie Allard, Administrative Specialist and Art Gallery Curator, is giving this month's staff report. She will give an overview of the work she does to manage the rotating library gallery and the artists, as well as the work she does with community groups and organizations.

I will give an overview of a new newsletter plan under New Business.

The finance committee met on June 9th and made only minor changes to the FY26-27 budget. It is in the packet for approval.

Finance Committee:

It was suggested that we add renovation costs to the Financial Forecast in 15 years (2041). I will research costs to work with an architect on space planning and design and then update the forecast.

In reviewing the insurance costs at the committee meeting, Christina suggested that we check the property insurance policy has not changed and that the library would still be eligible to make a claim if we were to have storm damage on our roof again. Our insurance agent said that our eligibility has not changed but the deductible for such a claim is going up from \$5,000 to \$10,000. So, if this were to happen, I would have the \$10,000 in contingency money to cover the deductible.

The new Salary Schedule includes a 2% cost of living increase which helps our salaries stay competitive with other area libraries.

I have also created a new spreadsheet, as requested by the Finance committee, which includes what we have actually spent through May 30th next to the proposed budget for FY26-27. It is attached to my report.

Community Connections:

The library is participating in the nationwide reading of the Declaration of Independence on July 8 at 5:00p.m. (The Declaration of Independence was signed on July 8, 1776.) I have invited members of the Darien VFW Post 2838 to help us kick off the event by leading us in the Pledge of Allegiance at 4:30 p.m. All attendees will be given copies of the Declaration in order to read it out loud together.

Legislative Happenings:

There is proposed legislation (IL House Bill 5241) that provides that if Cook County is delinquent in distributing tax disbursements from property taxes, Cook County would have to reimburse the taxing districts for the interest that they would have earned on the distribution. It is in committee.

Niki Conforti, who is running for U.S. 6th Congressional District, is using the Keshav Sanghani Meeting Room on Wednesday, June 17th for a campaign meet and greet.

IPPL Foundation & Friends:

- Book Sale \$201
- Vehicle Stickers \$6
- Movie donations \$30

Continuing Education Webinars (Total CE hours: 7.5):

Be a Coaching Leader (3 hours)

Training, Meetings and Events:

5/26 SWAN Fireside
 5/26 PIC Training
 5/28 Department Head Meeting
 5/28 PIC Training
 6/3 WBBR Chamber Lunch
 6/4 SWAN Quarterly
 6/8 Finance Committee Meeting
 6/11 Department Head Meeting
 6/17 Library Board Meeting

In May, I had 58 one-on-ones.

Submitted by: Laura Birmingham

Draft Budget 2026/2027 which shows expenses through May 30

FY 2025-26

Actual through 5/30

FY 2026-2027

Income

41000 · Property Tax & Levy Interest

41100 · Property Taxes	4,504,300.00	4,479,627.41	4,646,914.00
41150 · Non-current Property Taxes	800.00	367.43	350.00
43100 · Interest-Tax Levy		0	-

Total 41000 · Property Tax & Levy Interest 4,505,100.00 4,479,994.84 4,647,264.00

42000 · Grants

42200 · Per Capita Grant	65,000.00	64,740.70	65,000.00
Total 42000 · Grants	65,000.00	0	65,000.00

43000 · Interest

43500 · Interest - Investment	70,000.00	66,503.08	70,000.00
Total 43000 · Interest	70,000.00	66,503.08	70,000.00

45000 · Desk Monies

45100 · Copier	2,100.00	2252.38	2,100.00
45120 · Computer Copies	14,000.00	20,892.35	18,000.00
45130 · Fax	3,500.00	3,807.44	3,500.00
45200 · Fines/Fees	4,000.00	3,883.70	4,000.00
45250 · Gifts/Donations	50.00	0	10.00
45300 · Lost Materials	5,000.00	7,072.60	6,500.00
45350 · Non-Resident Fees	95,000.00	117,316.92	100,000.00
45550 · Meeting Room Rental	1,500.00	1,125.00	1,000.00
45600 · ILL Fees	250.00	123.05	100.00
45650 · Maker Studio	8,000.00	12,252.16	10,000.00
45800-License Stickers	3,000.00	29,863.50	3,200.00
45700 · Passport Fees	28,000.00	3,478.75	28,000.00
Total 45000 · Desk Monies	304,400.00	202,067.85	316,410.00

46000 · Other Income

OCLC Refund	500.00	608.96	500.00
46700 · Miscellaneous	100.00	773.58	650.00
46800 · Collection Agency Fee	300.00	408.42	350.00
Total 46000 · Other Income	900.00	1,790.96	1,500.00

Total Income 4,945,400.00 4,815,097.43 5,100,174.00

Expense

61000 · Personnel

61100 · Salaries	2,607,784.00	2,416,931.65	2,663,722.94
61310 · Benefits - Medical / Life Ins.	295,587.00	216,035.75	296,000.00
61330 · Benefits - IMRF	238,276.00	219,427.17	274,722.00
61340 · Benefits - FICA	147,089.00	125,868.50	203,774.80
61400 · Staff Development			
1-18-09 · Staff Development - General	3,000.00	3,732.82	3,000.00
1-18-10 · Staff Development - Admin	4,000.00	1,510.86	3,000.00
1-18-11 · Staff Development-Nati/State Cc	5,000.00	3,077.28	5,000.00
1-18-12 · Staff Development - Staff Institu	3,000.00	1,629.38	3,000.00
2-18-10 · Staff Development - P&O	2,000.00	906.31	2,000.00
3-18-10 · Staff Development - GS	500.00	175	400.00
5-18-10 · Staff Development - RS	1,500.00	735.99	1,000.00
6-18-10 · Staff Development - Tech & Mak	1,000.00	302.18	2,000.00
Total 61400 · Staff Development	20,000.00	12,069.82	19,400.00
61600 · Board Development	500.00	1,099.16	750.00
61710 · Workers Compensation	4,391.00	4,637.00	4,243.00
61720 · Unemployment Insurance	3,000.00	4,239.36	3,500.00
Total 61000 · Personnel	3,316,627.00	3,000,308.41	3,466,112.74

62000 · Resources

62100 · Books

2-1-10 · Books - Youth Fiction	24,804.00	18,947.69	24,804.00
2-1-11 · Books - Youth Graphic Novel	3,350.00	2,610.25	3,350.00
2-1-12 · Books - Youth Non-Fiction	14,040.00	5,943.26	14,040.00
2-1-20 · Books - Teen Fiction	5,512.00	4,075.00	5,112.00
2-1-21 · Books - Teen Non-Fiction	1,560.00	1,138.94	1,560.00
2-1-22 * Books - Popular Titles	2,080.00	1,934.97	2,080.00
2-1-23 * Books - Graphic Novel/Manga	1,500.00	1,340.45	1,900.00
5-1-10 · Books - Adult Fiction	43,900.00	34,655.10	45,300.00
5-1-11 · Books - General Reference	2,000.00	351.01	1,000.00
5-1-12 · Books - Non-Fiction	43,264.00	29,598.07	43,264.00
5-1-14 · Books - Professional Collection	1,000.00	60.93	500.00
5-1-16 · Books - Large Print	14,882.00	13,612.70	15,500.00
5-1-17 · Trending	6,700.00	6,083.01	6,900.00
5-1-18 · Adult Fiction in Foreign Languag	2,200.00	2,091.05	2,200.00
5 - 1 - 19 - ESL	750.00	425.63	750.00
Total 62100 · Books	167,542.00	122,868.06	168,260.00

62200 · Periodicals

2-2-10 · Periodicals - K&T	1,200.00	48.7	800.00
5-2-10 · Periodicals - Adult	17,468.00	14,911.63	15,518.00
Total 62200 · Periodicals	18,668.00	14,960.33	16,318.00

62300 · Audio

2-3-10 · Audiobooks - K&T	2,550.00	2,287.49	2,550.00
5-3-10 · Audiobooks - Adult	17,000.00	10,372.07	15,000.00
5-3-11 · Audio Music - Adult	3,000.00	1,784.40	3,000.00
Total 62300 · Audio	22,550.00	14,443.96	20,550.00

62400 · Video

2-4-10 · DVD - Kids Fiction	4,500.00	2,896.87	4,000.00
2-4-11 · DVD- Kids NF	500.00	234.68	
5-4-10 · DVD - Adult	28,000.00	17,237.28	25,000.00
Total 62400 · Video	33,000.00	20,368.83	29,000.00

62500 · Multi-Media

2-5-10 · Kits	500.00	463.99	500.00
2-5-20 · Library of Things	4,000.00	3,825.16	3,000.00
2-5-30 · STEM	1,800.00	477.16	1,000.00
2-5-40 · K&T Technology	1,000.00	1,024.94	1,000.00
Total 62500 · Multi-Media	7,300.00	5,791.25	5,500.00

62600 · eMaterials

2-6-10 · eBooks - Youth	6,500.00	8,476.95	10,675.00	COMBINED with 5-6-5
2-6-10 · Online Databases -Youth	6,503.00	6,053.00	4,274.00	

Draft Budget 2026/2027 which shows expenses through May 30

FY 2025-26 Actual through 5/30 FY 2026-2027

	FY 2025-26	Actual through 5/30	FY 2026-2027	
2-6-10 - Online Databases	55,129.00	56,727.21	52,325.00	COMBINED with 5-6-E
5-6-20 - eBooks- Adult	46,000.00	56,919.59	79,300.00	
5-6-30 - eBooks Subscription	5,000.00	5,000.00	5,000.00	
5-6-40 - eMagazines	8,100.00	8,100.00	8,268.00	
5-6-50 - eAudio Books - Adult	29,000.00		-	
5-6-55 - eAudio Books - Youth	3,750.00		-	
5-6-60 - Streaming	74,568.00	65,003.45	76,059.00	
5-6-70 - Hoopla Flex	4,300.00	3,222.00	-	
Total 62600 - eMaterials	238,850.00	209,502.20	235,901.00	
62700 Console Games	6,000.00	5,259.57	8,000.00	
62800 - Damaged Item Replacement	6,500.00	4,940.46	6,500.00	
62900 - Materials Supplies				
6-9-10 Processing & Repair Supplies	22,000.00	18,253.82	22,000.00	
6-9-11 Collection Supplies	500.00	361.89	500.00	
Total 62900 Materials Supplies	22,500.00	18,615.71	22,500.00	
Total 62000 - Materials	522,910.00	416,750.37	512,529.00	

63000 · Building			
63200 · Cleaning Service			
1-2-01 · Cleaning service	73,000.00	64,195.80	67,800.00
1-2-02 · Window cleaning	3,200.00	1,530.00	3,200.00
1-2-03 · Carpet cleaning	9,500.00	7,065.00	9,500.00
1-2-04 · Mat Rental	1,800.00	1,578.77	1,800.00
	87,500.00	74,369.57	82,300.00
63300 · Utilities			
1-8-11 · Gas	21,000.00	22,269.98	34,000.00
1-8-12 · Electric	99,500.00	69,021.97	97,500.00
1-8-13 · Telephone	3,000.00	3,777.56	9,040.00
1-8-14 · Water/Sewer	9,000.00	4,260.28	5,000.00
1-8-15 · Garbage Disposal	4,750.00	3,835.40	6,050.00
Total 63300 · Utilities	137,250.00	103,165.19	151,590.00
63350 · Building Supplies	12,000.00	10,437.98	10,000.00
63400 · Maintenance Supplies	11,000.00	11,227.14	11,000.00
63500 · Security System Monitoring	1,200.00	862.5	2,000.00
63600 · Property Maintenance	50,000.00	31,175.08	38,600.00
63800 · Building Maintenance/Repairs	75,000.00	62,359.69	58,560.00
Total 63000 · Building	286,450.00	219,227.58	271,750.00
64000 · Operations			
64100 · Payroll	8,500.00	7,729.00	8,800.00
64200 · Supplies - Office	6,000.00	3,421.09	6,000.00
64300 · Photocopy Supplies	3,300.00	1,986.13	3,000.00
64500 · Postage	6,000.00	3,360.13	6,000.00
64550 · Postage - Passports	5,000.00	4,419.78	5,000.00
64700 · Travel	1,500.00	745.82	1,000.00
64800 · Organizational Memberships	3,500.00	1,835.70	5,000.00
64900 · Bank Fees	3,500.00	3,708.85	3,750.00
Total 64000 · Operations	37,300.00	27,206.50	38,550.00
65000 · Technology and Maker			
65100 · Supplies public toner	18,000.00	13,525.80	12,000.00
65160 · Supplies Technology Services	200.00	0	200.00
65170 · Supplies Maker Studio	8,200.00	5,116.41	8,200.00
65200 · Technology-Prof Services	28,800.00	16,100.00	21,800.00
65300 · Purchase of Equipment	40,000.00	59,842.22	56,000.00
65400 · Technology Equip Mnt/Repair	25,800.00	12,094.93	14,820.00
65500 · Software	44,260.00	28,037.82	38,250.00
65600 · SWAN	48,979.00	47,760.07	50,176.00
65700 · Telecommunications	13,556.00	10,905.86	12,656.00
Total 65000 · Technology	227,795.00	193,383.11	214,102.00
66000 · Contractual Services			
66100 · General Professional Services			
1-10-10 · General Professional Svcs	15,000.00	1,125.00	5,000.00
1-10-11 · Legal	9,000.00	9,205.00	12,000.00
1-10-12 · Audit	7,000.00	6,500.00	7,000.00
1-10-14 Background Screenings	1,000.00	7,390.00	1,000.00
1-10-13 - Graphic Artist	15,000.00	723.13	10,000.00
Total 66100 · General Professional Services	47,000.00	24,943.13	35,000.00
66200 · Credit Bureau	1,000.00	1,034.25	1,500.00
66300 · Copier	3,000.00	2,882.31	3,000.00
66400 · Copier Maintenance Contract	2,000.00	1,187.21	2,000.00
Total 66000 · Contractual Services	53,000.00	30,046.90	41,500.00

Draft Budget 2026/2027 which shows expenses through May 30

FY 2025-26

Actual through 5/30

FY 2026-2027

67000 · Insurance			
67100 · Multi Peril-Physical Assets	19,340.00	19,340.00	25,243.00
67200 · Bonding	1,381.00	1,381.00	1,381.00
67300 · Officers & Directors Liability	2,358.00	2,358.00	2,542.00
67400 · Umbrella Liability	3,025.00	3,025.00	0.00
Total 67000 · Insurance	26,104.00	26,104.00	29,166.00
68000 · Public Information			
68100 · Marketing			
68110 · Marketing Newsletter	52,000.00	33,439.48	25,080.00
68111 · eNewsletter	9,330.00	9,608.40	10,550.00
68210 · Marketing Advertising	1,000.00	652.73	1,000.00
68310 · Marketing Supplies	400.00	456.7	500.00
68410 · Marketing-Information Printing	15,000.00	20,429.01	6,500.00
Total 68100 · Marketing	77,730.00	64,586.32	43,630.00
68500 · Legal Notices	1,000.00	622.43	1,000.00
68600 · Programming			
1-21-10 · Outreach & Gen	2,000.00	490.97	2,000.00
1-21-20.Passive	1,500.00	848.37	1,500.00
2-21-10 Early Literacy	2,500.00	1,153.42	2,500.00
2- 21-20.Mid Kids	2,500.00	1,044.50	2,500.00
2-21-30 · Teen	2,000.00	994.42	2,000.00
2-21-40 · Summer Reading	3,000.00	273.36	3,000.00
2-21-50. Special Events	3,000.00	1,996.00	3,000.00
5-21-10 · Adult	17,000.00	9,012.02	17,000.00
5-21-40.Groups	400.00	267.85	400.00
5-21-41.Genealogy	500.00	454.25	1,000.00
5-21-50 Technology & Maker	4,500.00	3,937.12	8,000.00
Total 68600 · Programming	38,900.00	20,472.28	42,900.00
Total 68000 · Public Information	117,630.00	85,681.03	87,530.00
69000 · Capital Outlay & Contingency			
69900 · Contingency	15,000.00	5,106.86	25,000.00
Total E Total 69000 · Capital Outlay & Contingency	15,000.00	5,106.86	25,000.00
	4,602,816.00	3,989,191.43	4,686,239.74

Deputy Director's Report: May 2026

Building & Grounds:

We are close to having the required number of quotes for the electrical and alarm work that will be needed to be done in tandem with the elevator replacement project. Once all the quotes are in, I will review them and check with Colley Elevator and Justin Pathmann of ReThink to make sure they all cover the entire scope of each project and they're otherwise comparable, and then we will move forward with the most competitive quotes.

The plant replacements, dead wood trimming, and river stone additions to reduce erosion on the east side of the building are all scheduled to be completed on Friday, June 12, weather permitting.

Additionally, Joe closed 35 building tickets in May. Highlights include: 1) Helped Tony unmount and remount our Chromeboxes behind the display TVs so updates could be made, 2) Ran new cable to wall-mounted phones so they could connect to our new system, and 3) Took apart and re-assembled self-check machine mounts so the barcode scanners could be replaced.

Staff Training:

In May I conducted Person-in-Charge training on Person-in Charge procedures and guidelines.

Meetings:

- Department Head meetings, 5/14 & 5/28
- Library Board meeting, 5/20
- Regular check-in meetings with Joe, twice/week (ongoing)
- Regular check-in meetings with Tony, once/week (ongoing)

Technology Highlights:

MFA implementation for staff email was slightly delayed due to some staff being out on vacation and not able to set themselves up to receive MFA codes. The full configuration went live on May 28, with no interruption to operations.

The new phone system implementation is complete on the Nextiva side. The new phones were configured and deployed on May 19, with no interruption in service.

Finally, we received notice on 6/12 that we were awarded a library security grant that I wrote from the State of Illinois for \$9,000 to support a network penetration test for IPPL's network. This will help us gauge the effectiveness of all the cybersecurity improvements we have been making over the past few years, and see if there is more that should be done to protect our network.

Additionally, Tony closed 39 tech tickets in May. Highlights include: 1) Coordinated a laptop repair with Dell for a staff laptop micro SD card slot issue, 2) Replaced a bad monitor at the card

catalog search computer by the Tech Desk, and 3) Replaced a staff computer that had been freezing up with a new machine.

Report submitted by: Kristen Lawson

Jill Yott, Communications Coordinator, Board Report, May 2026

May Gallery

1st Floor: Gene Smerz

2nd Floor: Terry Whaley

Display Cases: Cara's Barbie Collection and Darien Garden Club

Notable Projects/Meetings/Workshops

Fernanda was on vacation last week of May.

Worked on next year's budget.

Met with Gail regarding upcoming projects.

Met with Amy about programming.

Met with Sharon about Maker Studio needs.

Had regular 1-1 meetings with Laura.

Had regular 1-1 meetings with Fernanda.

Fernanda and I attended the second part of a marketing workshop hosted by ILA in Schaumburg.

Fernanda and I attended several workshops on accessibility.

Worked with designer on potential branding for a storywalk.

Worked with designer to rebrand shelf talkers to new color pallet of the library.

Worked on moving shelf talker templates to Canva.

Starting moving other templates for shelving from Publisher to Canva.

Created other signs as requested by the P & O team, Resource Services, and Kristen.

Summer Reading

May is among the busiest time for Summer Reading preparation for marketing.

Logs were sent to the printer; thanks to Jamie for picking them up at Staples.

Mission Math packets sent to the printer.

Picked up the yard signs and banners. Thanks to Amy and her team for putting yard signs in the local parks.

Created and printed all the signs for the library.

Put together the second-floor display cases. Thank you to Jordan for the loan of the books.

Took photos with Amy of all the prizes.

Ordered additional fliers for the schools—Amy, Laura W., and Erin really did an amazing job of reaching out to the schools to distribute these fliers.

Created June summer reading emails.

Print Newsletter

The newsletter went to the post offices in mid-May.

Outreach

Fernanda pulled together promotional items for several community events.

Fernanda pulled together promotional items and fliers for a small outreach event at Hinsdale South.

Website

Did minor updates to the site as requested by Laura, Kristen, Gail, Cindy, Jordan, Joe, and Sharon.

Updated the home page to reflect on the current happenings in the library.

Note: As we update pages, we continually make sure we meet accessibility standards. Even though the deadline was extended, we are still improving our pages.

Page 2: Jill Yott, Communications Coordinator, Board Report, May 2026

Enews

Open rates continue to stay steady; lost about 40 people due to a recent purge of dead emails. I will report Summer Reading email stats at the end of summer.

Current Subscribers: 21,549

Date/Type of enews & Open rate

May 7: 41 percent
 May 14: 39 percent
 May 21: 40 percent
 May 28: 40 percent
 Early Literacy Enews (May 26): 51 percent
 Recommends: 44 percent
 Birthday: 52 percent
 Anniversary: 47 percent
 Welcome 1: 72 percent
 Welcome 2: 59 percent
 Welcome 3: 55 percent

Social Media

Our reels continue to perform well on our channels as Fernanda continues to highlight the library in interesting ways through short-form videos.

Followers May

Facebook: 3,204
 Instagram: 1,455
 X: 1,117
 LinkedIn: 287
 YouTube: 223
 Threads: 247
 BlueSky: 193

Social Media +/- Change from Previous Month

Facebook: +12
 Instagram: +17
 X: -7
 LinkedIn: +2
 YouTube: +1
 Threads: No change
 BlueSky: +4

Guest Services May 2026

Circulation

The total checkouts and renewals for May were 49,183

71% of our checkouts and renewals were done by self-service; 25% renewals were done at the desk; 4% were done at the drive-up.

The library had 18,779 in-person visitors; 545 patrons used the drive-up.

1,881 items were checked out at the drive-up and 1,004 holds were placed for pickup at the drive-up.

Passports: Staff accepted 78 passports.

License plate sticker renewals: Staff sold 35 License plate stickers.

Library Cards: 214 new cards were issued: 135 resident and 79 non-resident. 38 were initiated remotely.

Total number of IPPL Library cards: 25,793

Birthday gift: Staff handed out 24 birthday gifts.

New phone system: Guest Services staff answer incoming calls and voicemails left at the main phone number, so it's a big part of our job. I also manage the emergency/holiday/closing messages on the phone system. This was the first time using the new system to set the holiday message for Memorial Day and it was so simple to change with just one "click", much easier than the old system. The Nextiva app is excellent and it has improved my ability to see the phone calls that are coming in to Guest Services and better communicate with staff and guests.

Cynthia Maiello Gluecklich
Head of Guest Services

Resource Services Department - May 2026 Report

Monthly Highlights

- Jordan Calabrese, Youth and Teen Resource Services Librarian, updated the following Kids & Teens book lists on IPPL's website: I Love My Library!; Historical Fiction for Mid-Kids; Historical Fiction for Teens, Science Fiction for Mid-Kids; Science Fiction for Teens; Graphic Novels for Mid-Kids; and Manga for Mid-Kids.
- Tori Castro, Resource Services Librarian/Homebound Services Coordinator, added two new individuals to the Homebound Delivery program and prepared welcome packets.
- Jeanine Clinton, Resource Services Librarian/Technical Services Supervisor, worked with Hannah Frost, Resource Services Specialist, to prepare books for the new adult Arabic World Language collection, including cataloging and classifying items.
- Joe Popowitch, Resource Services Librarian, facilitated a hybrid meeting of local historical societies at IPPL, with 16 individuals attending.
- Jen Ripka, Resource Services Librarian, completed the eight-month inaugural RAILS Catalyst leadership development program, along with 40 other participants.
- T.J. Szafranski, Senior Resource Services Librarian, worked with the Programming & Outreach Department to create updated spreadsheets for maintaining Summer Reading program statistics.

Displays

- 1st Floor: Murder Mystery May, Top Shelf Books, Amazing Animals
- 2nd Floor: Butterflies, Tales of Survival, Mental Health Awareness, Celebrating Mothers, AANHPI Month

Librarian Interactions with Guests

- Reference: 187; Readers' Advisory: 9; One-to-One Training: 8; Assistance: 62; Directional: 7

Community

- Tori Castro, Resource Services Librarian/Homebound Services Coordinator, checked out 99 items for Homebound delivery and prepared discussion questions for seven outside book groups.
- Joe Popowitch, Resource Services Librarian, coordinated one volunteer hour.

Programs

- Resource Services staff facilitated nine programs with total attendance of 119, including three book groups and two Thursday afternoon movies.

Continuing Education and Contributing to the Profession

- Resource Services staff participated in 40 hours of continuing education and contributing to the profession in May.

Report submitted by Gail Graziani, Head of Resource Services

Technology and Maker**Board Report****May 2026****Statistics****Programs**

Tech and Maker hosted 11 programs with 69 guests attending.

Maker Studio

One on one: 69

Equipment usage: 179

Maker Studio additional inquiries and assistance: 67

Technology

Technology Desk Assistance: 1208

1 on 1 Training: 9

Directional: 30

Public Wireless Access: 10123

Computer – Patron Use

Adult Computers: 1544

Kids & Teen Computers: 424

Adult Laptop: 44

Computer – Hours Used

Adult Computers: 1221

Kids & Teen Computers: 197

Adult Laptop: 15

Staff accomplishments

Sharon

- Met with Kristen and Joe multiple times to discuss and plan Technology and Maker workroom refresh.
- Met with Jill to discuss Maker Studio maintenance and training closure starting June 22 for one week.
- Focused on program training for Lucas on fall newsletter, copy submission and LibCal entries.
- Conducted three interviews for the Technology and Maker Studio Specialist positions.
- Hired Claire Knabenshue as a Technology and Maker Studio Specialist. Claire's start date is Monday, June 8.
- Held a monthly staff meeting with a focus on the power of setting boundaries and using diplomatic NOs at the Technology Desk and in the Maker Studio. Example: Instead of saying, "No, that is something we don't do" instead say, "That is not a service we provide."

Linda

- Led a button making drop-in for the P&O Garden Planting Party.
- Created an origami Chinese thread box for display.
- Experimented with creating cards of different shapes, including a book and the Summer Reading logo.

Lucas

- Finalized the design for the metal stamping system to be used in the Maker Studio with customized 3D printed inserts and jigs

Submitted by:

Sharon Byerly, Head of Technology & Maker Services, 6/11/26

STATISTICS FOR	May-26	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	19,151	21,407	228,610	251,161	-8.98%
Teen	1,023	1,057	12,263	12,417	-1.24%
Kids	13,134	14,849	165,388	175,394	-5.70%
ILLS Sent	3,326	2,903	37,330	30,073	24.13%
TOTAL	36,634	40,216	443,591	469,045	-5.43%
Electronic Circulation	12,549	12,254	139,617	123,021	13.49%
GRAND TOTAL CIRC.	49,183	52,470	583,208	592,066	-1.50%
% Reciprocal Borrowing	10%	10%	10%	10%	
Patron Visits	19,324	31,790	314,565	337,818	-6.88%
<u>Current Cards</u>					
Resident	135	167	23,421	22,578	3.73%
Non-Resident	79	59	2,372	2,202	7.72%
TOTAL	214	226	25,793	24,780	4.09%
<u>Patron Assistance</u>					
Adult - Reference	2,132	1,603	26,618	20,718	28.48%
Kids - Reference	797	1,134	10,965	10,326	6.19%
Technology - Reference	1,275	963	12,718	12,283	3.54%
TOTAL REFERENCE	4,204	3,700	50,301	43,327	16.10%
Adult - Other	27	31	478	583	-18.01%
Kids - Other	21	37	348	330	5.45%
Technology - Other	30	53	186	929	-79.98%
TOTAL OTHER	78	121	1,012	1,842	-45.06%
GRAND TOTAL ASST.	4,282	3,821	51,313	45,169	13.60%
<u>ILL/Reserves</u>					
Holds	6,660	7,343	83,026	77,275	7.44%
ILLS Sent	3,326	2,903	37,330	30,073	24.13%
ILLS Checked Out	3,063	3,335	38,659	54,498	-29.06%
ILLS Received	3,584	4,038	44,317	45,221	-2.00%
<u>Programs - Adult</u>					
# Programs	14	18	154	166	-7.23%
Attendance	237	441	3,471	4,226	-17.87%
<u>Programs - Tech & Maker</u>					
# Programs	11	5	121	131	-7.63%
Attendance	69	36	923	1,139	-18.96%
<u>Individual Technology Training</u>					
# of Patrons	18	33	294	431	-31.79%
<u>Groups</u>					
# Programs	9	10	104	113	-7.96%
Attendance	86	108	1,068	1,051	1.62%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	9	6	56	50	12.00%
Attendance	50	35	444	442	0.45%
<u>Programs - Kids</u>					
# Programs	13	5	242	203	19.21%
Attendance	2,377	36	9,815	5,081	93.17%
GRAND TOTAL ATT.	2,837	689	16,015	12,370	29.47%

STATISTICS FOR	May-26	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	1	2	22	27	-18.52%
Attendance	53	53	701	1,713	-59.08%
<u>Passive Programs - Teen</u>					
# Programs	2	4	34	22	54.55%
Attendance	82	153	1,322	1,059	24.83%
<u>Passive Programs - Kids</u>					
# Programs	14	16	183	154	18.83%
Attendance	1,445	1,144	16,282	14,121	15.30%
<u>Computers - Patron Use</u>					
Adult Computers	1,544	1,477	17,291	17,630	-1.92%
Kids & Teens Computers	424	431	6,588	6,199	6.28%
Adult Laptop	44	10	282	92	206.52%
TOTAL PATRON USE	2,012	1,918	24,161	23,921	1.00%
<u>Hours Used</u>					
Adult Computers	1,221	1,257	14,592	14,742	-1.02%
Kids & Teens Computers	197	223	2,845	3,258	-12.68%
Adult Laptop	15	12	294	116	153.45%
TOTAL HOURS USED	1,433	1,492	17,731	18,116	-2.13%
Wireless Total Connections	10,123	10,251	111,048	94,268	17.80%
IPPL Total Web Site Access	13,668	14,463	170,043	140,405	21.11%
IPPL Total Page Views	62,481	51,801	588,958	512,328	14.96%
Subscription Database Logins	9,252	3,978	105,576	52,009	103.00%
<u>Outreach-Homebound</u>					
Items Delivered	99	82	836	1,163	-28.12%
<u>Volunteers</u>					
Number Active	13	17			
Hours Worked	34	40	1,166	949	22.87%
Staff Training Hours	102	86	1,237	1,243	-0.48%
<u>Room Use</u>					
Conference Rooms	800	820	8,466	8,710	-2.80%
Meeting Rooms					
Library	32	37	519	621	-16.43%
Non-Library	16	21	183	204	-10.29%
Board Room					
Library	26	31	280	252	11.11%
Non-Library	17	15	172	213	-19.25%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - May 2026

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BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Reference	82	0	0	82
Non-Fiction	29,086	242	285	29,043
Fiction	30,300	362	302	30,360
ADULT TOTALS	59,468	604	587	59,485
KIDS				
Non-Fiction	13,245	32	9	13,268
Fiction	24,501	223	92	24,632
Books + Audio (Vox, WonderBooks)	233	30	0	263
KIDS TOTALS	37,979	285	101	38,163
TEEN				
Non-Fiction	775	7	0	782
Fiction	3,830	39	1	3,868
TEEN TOTALS	4,605	46	1	4,650
BOOK TOTALS	102,052	935	689	102,298

AUDIO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Audiobooks on CD	5,502	3	96	5,409
Music CDs	4,345	24	1	4,368
Vinyl Records	37	0	1	36
Playaway's	364	4	0	368
ADULT TOTALS	10,248	31	98	10,181
KIDS				
Audiobooks on CD	354	5	0	359
Music CDs	162	0	0	162
Playaway's	186	0	0	186
KIDS TOTALS	702	5	0	707
TEEN				
Audiobooks on CD	76	0	0	76
Playaway's	18	0	0	18
TEEN TOTALS	94	0	0	94
AUDIO TOTALS	11,044	36	98	10,982

VIDEO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
DVD & Blu-ray	19,023	74	101	18,996
ADULT TOTALS	19,023	74	101	18,996
KIDS				
DVD & Blu-ray	3,808	10	3	3,815
KIDS TOTALS	3,808	10	3	3,815
VIDEO TOTALS	22,831	84	104	22,811

OTHER	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Book Club to Go	18	0	0	18
Library of Things	96	2	1	97
Devices (Rokus, Tablets, eReaders, Record Players)	71	0	0	71
Console Games	617	18	4	631
ADULT TOTALS	802	20	5	817
KIDS				
Kits (STEM, Book Bundles, etc.)	187	0	1	186
Puzzles	24	1	0	25
Launchpads	21	0	0	21
eReaders	3	0	0	3
Console Games	356	9	1	364
Board Games - Juvenile	18	1	1	18
Equipment (CD Players, headphones, aux cords)	11	0	1	10
KIDS TOTALS	620	11	4	627
TEEN				
eReaders	2	0	0	2
Tablets	2	0	0	2
Board Games	74	0	3	71
TEEN TOTALS	78	0	3	75
OTHER TOTALS	1,500	31	12	1,519
COLLECTION TOTALS	137,427	1,086	903	137,610

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS - May 2026

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eBOOKS	Previous Month Totals	+/- Items	Current Totals
Hoopla (ebooks & comics)	1,182,609	15,157	1,197,766
eMedia (OverDrive Consortium)	19,729	13	19,742
eMedia (OverDrive Advantage)	8,163	-79	8,084
Preloaded eReader titles	297	0	297
eBook Totals	1,210,798	15,091	1,225,889
AUDIO	Previous Month Totals	+/- Items	Current Totals
Audiobooks			
Hoopla	396,926	14,622	411,548
eMedia (Overdrive Consortium)	7,562	46	7,608
eMedia (OverDrive Advantage)	2,573	28	2,601
Preloaded Audiobook titles	217	2	219
Music			
Hoopla	565,015	6,439	571,454
Audio Total	972,293	21,137	993,430
VISUAL	Previous Month Totals	+/- Items	Current Totals
Videos			
Hoopla (includes TV Episodes)	38,226	205	38,431
Kanopy	37,215	175	37,390
Preloaded Adult Roku Titles	1,743	4	1,747
Preloaded Family Roku Titles	254	1	255
Visual Totals	77,438	385	77,823
Total Audio/Visual	1,049,731	21,522	1,071,253
Collection Totals	2,260,529	36,613	2,297,142

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 5/31/2026

Balance on hand as of April 30, 2026.....	2,632,809.41
Cash Receipts for May.....	531,952.92
Cash Disbursements for May.....	388,529.56
Cash on hand as of May 31, 2026.....	2,776,232.77

Investments

Illinois Funds (Money Market) - Average Monthly Rate 3.737%	
General.....	837,552.35
MPI Investment (Corporate Fund).....	1,422,792.05
Republic Bank - Savings - Rate 2.57%.....	481,576.29
Republic Bank - Checking General.....	17,709.96
Republic Bank - Payroll Account.....	3,538.34
Republic Bank - License Sticker Account.....	12,459.78
Petty Cash/Circulation.....	604.00
Balances as of May 31, 2026.....	2,776,232.77

FUND BALANCES AS OF 5/31/2026

Corporate Fund.....	2,052,346.64
Building & Maintenance Fund.....	(7,128.25)
I.M.R.F. Fund.....	601.64
Liability Fund.....	(5,015.21)
Social Security Fund.....	6,773.99
Special Reserve Fund.....	-
Deferred Taxes.....	603,158.38
Current Liabilites.....	728,653.96
Grand Total All Funds.....	2,776,232.77

Indian Prairie Public Library District Consolidated Revenue Report for May 2026

Percent of Year: 91.67

	RECEIVED May 2026	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	0.00	4,479,627.41	99.45%	4,504,300.00	24,672.59
41150 · Non-current Property Taxes	2.50	367.43	0.00%	800.00	432.57
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	2.50	4,479,994.84	99.44%	4,505,100.00	25,105.16
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	64,740.70	99.60%	65,000.00	259.30
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	64,740.70	99.60%	65,000.00	259.30
INTEREST					
43500 · Interest - Investment	3,252.75	66,503.08	95.00%	70,000.00	3,496.92
TOTAL INTEREST	3,252.75	66,503.08	95.00%	70,000.00	3,496.92
DESK MONIES					
45100 · Copier	182.90	2,252.38	107.26%	2,100.00	-152.38
45120 · Computer Copies	2,157.96	20,892.35	149.23%	14,000.00	-6,892.35
45130 · Fax	471.94	3,807.44	108.78%	3,500.00	-307.44
45200 · Fines/Fees	318.84	3,883.70	97.09%	4,000.00	116.30
45250 · Gifts/Donations	0.00	0.00	0.00%	50.00	50.00
45300 · Lost Materials	271.12	7,072.60	141.45%	5,000.00	-2,072.60
45350 · Non-Resident Fees	9,913.36	117,316.92	123.49%	95,000.00	-22,316.92
45550 · Meeting Room Rental	137.50	1,125.00	75.00%	1,500.00	375.00
45600 · ILL Fees	24.34	123.05	49.22%	250.00	126.95
45650 · Maker Studio	1,335.30	12,252.16	153.15%	8,000.00	-4,252.16
45700 · Passport Fees	2,450.00	29,863.50	106.66%	28,000.00	-1,863.50
45800 · License Stickers	258.40	3,478.75	115.90%	3,000.00	-470.75
TOTAL DESK MONIES	17,521.66	202,067.85	122.91%	164,400.00	-37,667.85
OTHER INCOME					
46500 · OCLC Refund	0.00	608.96	0.00%	500.00	-108.96
46700 · Miscellaneous	0.00	773.58	773.58%	100.00	-673.58
46800 · Collection Agency Fee	40.00	408.42	136.14%	300.00	-108.42
TOTAL OTHER INCOME	40.00	1,790.96	199.00%	900.00	-890.96
TOTAL	20,816.91	4,815,097.43	100.20%	4,805,400.00	-9,697.43
49000 · Operating Transfer In					
GRAND TOTAL	20,816.91	4,815,097.43	100.20%	4,805,400.00	-9,697.43

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Indian Prairie Public Library District Consolidated Expenditures Report for May 2026

Percent of Year: 91.67

	May 26	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	201,520.52	2,416,931.65	92.68%	2,607,784.00	190,852.35		
61310 · Benefits - Medical / Life Ins.	21,722.67	216,035.75	73.09%	295,587.00	79,551.25		
61330 · Benefits - IMRF	22,947.80	274,453.17	93.57%	293,302.00	18,848.83		
61340 · Benefits - FICA	14,797.31	178,274.50	89.36%	199,495.00	21,220.50		
61400 · Staff Development	1,849.40	12,069.82	60.35%	20,000.00	7,930.18		
61600 · Board Development	525.00	1,099.16	219.83%	500.00	-599.16		
61710 · Workers Compensation	0.00	4,637.00	105.60%	4,391.00	-246.00		
61720 · Unemployment Insurance	3,212.87	4,239.36	141.31%	3,000.00	-1,239.36		
TOTAL PERSONNEL	266,575.57	3,107,740.41	90.76%	3,424,059.00	316,318.59	3,600,000.00	86.33%
RESOURCES							
62100 · Books	15,148.12	122,868.06	73.34%	167,542.00	44,673.94		
62200 · Periodicals	2,179.00	14,960.33	80.14%	18,668.00	3,707.67		
62300 · Audio	1,592.41	14,443.96	64.05%	22,550.00	8,106.04		
62400 · Video	2,680.94	20,368.83	61.72%	33,000.00	12,631.17		
62500 · Multi-Media	1,930.83	5,791.25	79.33%	7,300.00	1,508.75		
62600 · eResources	19,304.80	209,502.20	87.71%	238,850.00	29,347.80		
62700 · Console Games	1,623.66	5,259.57	87.66%	6,000.00	740.43		
62800 · Damaged Item Replacement	489.49	4,940.46	76.01%	6,500.00	1,559.54		
62900 · Resources Supplies	2,419.82	18,615.71	82.74%	22,500.00	3,884.29		
TOTAL RESOURCES	47,369.07	416,750.37	79.70%	522,910.00	106,159.63	530,000.00	78.63%
BUILDING							
63200 · Cleaning Services	5,732.48	74,369.57	84.99%	87,500.00	13,130.43		
63300 · Utilities (1-8-11 · Gas)	2,961.50	22,269.98	106.05%	21,000.00	-1,269.98		
63300 · Utilities (1-8-12 · Electric)	5,337.45	69,021.97	69.37%	99,500.00	30,478.03		
63300 · Utilities (1-8-13 · Telephone)	219.16	3,777.56	125.92%	3,000.00	-777.56		
63300 · Utilities (1-8-14 · Water/Sewer)	852.90	4,260.28	47.34%	9,000.00	4,739.72		
63300 · Utilities (1-8-15 · Garbage Disposal)	595.02	3,835.40	80.75%	4,750.00	914.60		
63350 · Building Supplies	1,329.54	10,437.98	86.98%	12,000.00	1,562.02		
63400 · Maintenance Supplies	6,501.83	11,227.14	102.07%	11,000.00	-227.14		
63500 · Security System Monitoring	0.00	862.50	71.88%	1,200.00	337.50		
63600 · Property Maintenance	4,821.49	31,175.08	62.35%	50,000.00	18,824.92		
63800 · Building Maintenance/Repair	5,977.00	62,359.69	83.15%	75,000.00	12,640.31		
TOTAL BUILDING	34,328.37	293,597.15	78.51%	373,950.00	80,352.85	325,000.00	90.34%
OPERATIONS							
64100 · Payroll Service	716.00	7,729.00	90.93%	8,500.00	771.00		
64200 · Supplies - Office	277.79	3,421.09	57.02%	6,000.00	2,578.91		
64300 · Photocopy Supplies	194.95	1,986.13	60.19%	3,300.00	1,313.87		
64500 · Postage	909.80	3,360.13	56.00%	6,000.00	2,639.87		
64550 · Passport Postage	490.20	4,419.78	88.40%	5,000.00	580.22		
64700 · Travel	121.91	745.82	49.72%	1,500.00	754.18		
64800 · Organizational Memberships	350.00	1,835.70	52.45%	3,500.00	1,664.30		
64900 · Bank Fees	360.97	3,708.85	105.97%	3,500.00	-208.85		
TOTAL OPERATION	3,421.62	27,206.50	72.94%	37,300.00	10,093.50	40,000.00	68.02%
TECHNOLOGY							
65100 · Supplies-Toner	2,755.69	13,525.80	75.14%	18,000.00	4,474.20		
65160 · Supplies-Technology Services	0.00	0.00	0.00%	200.00	200.00		
65170 · Supplies-Maker Studio	1,027.85	5,116.41	62.40%	8,200.00	3,083.59		
65200 · Technology-Prof Services	0.00	16,100.00	55.90%	28,800.00	12,700.00		
65300 · Purchase of Equipment	0.00	59,842.22	149.61%	40,000.00	-19,842.22		
65400 · Technology Equip Mnt/Repair	605.54	12,094.93	46.88%	25,800.00	13,705.07		
65500 · Software	5,893.25	28,037.82	63.35%	44,260.00	16,222.18		
65600 · SWAN	0.00	47,760.07	97.51%	48,979.00	1,218.93		

**Indian Prairie Public Library District
Consolidated Expenditures Report for May 2026**

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Percent of Year: 91.67

	May 26	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65700 · Telecommunications	1,315.15	10,905.86	80.45%	13,556.00	2,650.14		
TOTAL TECHNOLOGY	11,597.48	193,383.11	84.89%	227,795.00	34,411.89	230,000.00	84.08%
CONTRACTUAL SERVICES							
66100 · General Professional Services	1,810.00	24,943.13	53.07%	47,000.00	22,056.87		
66200 · Credit Bureau	78.80	1,034.25	103.43%	1,000.00	-34.25		
66300 · Copier	506.19	2,882.31	96.08%	3,000.00	117.69		
66400 · Copier Maintenance Contract	79.19	1,187.21	59.36%	2,000.00	812.79		
TOTAL CONTRACTUAL SERVICES	2,474.18	30,046.90	56.69%	53,000.00	22,953.10	62,000.00	48.46%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	19,340.00	100.00%	19,340.00	0.00		
67200 · Bonding	0.00	1,381.00	100.00%	1,381.00	0.00		
67300 · Officers & Directors Liability	0.00	2,358.00	100.00%	2,358.00	0.00		
67400 · Umbrella Liability	0.00	3,025.00	100.00%	3,025.00	0.00		
TOTAL INSURANCE	0.00	26,104.00	100.00%	26,104.00	0.00	27,000.00	96.68%
COMMUNICATIONS							
68110 · Marketing Newsletter	0.00	33,439.48	64.31%	52,000.00	18,560.52		
68111 · eNewsletter	15.00	9,608.40	102.98%	9,330.00	-278.40		
68210 · Marketing Advertising	187.73	652.73	65.27%	1,000.00	347.27		
68310 · Marketing Supplies	0.00	456.70	114.18%	400.00	-56.70		
68410 · Marketing-Information Printing	13,672.94	20,429.01	136.19%	15,000.00	-5,429.01		
68500 · Legal Notices	0.00	622.43	62.24%	1,000.00	377.57		
TOTAL COMMUNICATIONS	13,875.67	65,208.75	82.83%	78,730.00	13,521.25	80,000.00	81.51%
PROGRAMMING							
68600 · Programming	1,850.74	20,472.28	52.63%	38,900.00	18,427.72		
TOTAL PROGRAMMING	1,850.74	20,472.28	52.63%	38,900.00	18,427.72	40,000.00	51.18%
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	0.00	0.00	0.00%		0.00		
69900 · Contingency	0.00	5,106.86	34.05%	15,000.00	9,893.14		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL CAPITAL OUTLAY & CONTINGENCY	0.00	5,106.86	34.05%	15,000.00	9,893.14		
70000 · Operating Transfer Purchases	0.00	40,276.29	0.00%				
TOTAL	381,492.70	4,225,892.62	88.08%	4,797,748.00	571,855.38	0.00	

Indian Prairie Public Library District
Finance Committee Minutes
June 9, 2026 – 6:30 p.m.

Present: Raftis, Rodriguez, Damon, Krupicka, Suriano (by phone), Birmingham

Raftis called the meeting to order at 6:31 p.m.

Birmingham gave an overview of a new newsletter plan with a comparison of the current plan. The committee agreed to try a new newsletter mailing plan which gives the library \$31,000 in savings.

The committee reviewed the draft of the 26-27 budget.

Rodriguez asked about health care benefit costs and Birmingham explained that the rate we have now with United Health Care skews last year's budget numbers, but she will update the spreadsheet to make this more clear.

Raftis asked about e-book budget lines and why they were so high and Birmingham explained that this is because two budget lines were combined into one, but there was not actually a large increase.

The committee reviewed the Financial Forecast. Krupicka suggested adding a renovation to the capital expenses in 10 or 15 years from now. Birmingham also suggested adding a space planning line in the budget so that we would work with an architect to help us to determine renovation needs.

The committee reviewed the FY26-27 Salary Schedule. Birmingham reported that the schedule reflects a 2% cost of living increase, which is comparable to other local libraries.

The meeting adjourned at 8:01 p.m.

Operating Budget 2026/2027 Overview - New Newsletter Plan

<u>Expenditures</u>		<u>Percentage Operating</u>	<u>Revenue</u>		<u>Percentage Revenue</u>
Personnel	\$3,466,112.74	73.96%	Property Taxes	\$4,647,264.00	91.12%
Materials	\$512,529.00	10.94%	State Grant	\$65,000.00	1.27%
Building	\$271,750.00	5.80%	Interest	\$70,000.00	1.37%
Operations	\$38,550.00	0.82%	Desk Monies	\$316,410.00	6.20%
Technology	\$214,102.00	4.57%	Other Income	\$1,500.00	0.03%
Contractual	\$41,500.00	0.89%			
Insurance	\$29,166.00	0.62%			
Communications/Programs	\$87,530.00	1.87%	Total	5,100,174.00	
Contingency	\$25,000.00	0.53%			
Total operating budget	\$4,686,239.74				
Capital Reserves	\$413,934.26				

Draft Budget 2026/2027 New Newsletter Plan

FY 2025-26

FY 2026-2027

Income

41000 · Property Tax & Levy Interest

41100 · Property Taxes	4,504,300.00	4,646,914.00
41150 · Non-current Property Taxes	800.00	350.00
43100 · Interest-Tax Levy		-

Total 41000 · Property Tax & Levy Interest 4,505,100.00 4,647,264.00

42000 · Grants

42200 · Per Capita Grant	65,000.00	65,000.00
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Total 42000 · Grants 65,000.00 65,000.00

43000 · Interest

43500 · Interest - Investment	70,000.00	70,000.00
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Total 43000 · Interest 70,000.00 70,000.00

45000 · Desk Monies

45100 · Copier	2,100.00	2,100.00
45120 · Computer Copies	14,000.00	18,000.00
45130 - Fax	3,500.00	3,500.00
45200 · Fines/Fees	4,000.00	4,000.00
45250 · Gifts/Donations	50.00	10.00
45300 · Lost Materials	5,000.00	6,500.00
45350 · Non-Resident Fees	95,000.00	100,000.00
45550 · Meeting Room Rental	1,500.00	1,000.00
45600 · ILL Fees	250.00	100.00
45650 - Maker Studio	8,000.00	10,000.00
45800-License Stickers	3,000.00	3,200.00
45700 - Passport Fees	28,000.00	28,000.00

Total 45000 · Desk Monies 304,400.00 316,410.00

46000 · Other Income

OCLC Refund	500.00	500.00
46700 · Miscellaneous	100.00	650.00
46800 · Collection Agency Fee	300.00	350.00

Total 46000 · Other Income 900.00 1,500.00

Total Income 4,945,400.00 5,100,174.00

Draft Budget 2026/2027 New Newsletter Plan

FY 2025-26

FY 2026-2027

Expense

61000 · Personnel

61100 · Salaries	2,607,784.00	2,663,722.94
61310 · Benefits - Medical / Life Ins.	295,587.00	296,000.00
61330 · Benefits - IMRF	238,276.00	274,722.00
61340 · Benefits - FICA	147,089.00	203,774.80
61400 · Staff Development		
1-18-09 · Staff Development - General	3,000.00	3,000.00
1-18-10 · Staff Development - Admin	4,000.00	3,000.00
1-18-11 · Staff Development-Natl/State Cc	5,000.00	5,000.00
1-18-12 · Staff Development - Staff Institu	3,000.00	3,000.00
2-18-10 · Staff Development - P&O	2,000.00	2,000.00
3-18-10 · Staff Development - GS	500.00	400.00
5-18-10 · Staff Development - RS	1,500.00	1,000.00
6-18-10 · Staff Development - Tech & Mak	1,000.00	2,000.00
Total 61400 · Staff Development	20,000.00	19,400.00
61600 · Board Development	500.00	750.00
61710 · Workers Compensation	4,391.00	4,243.00
61720 · Unemployment Insurance	3,000.00	3,500.00
Total 61000 · Personnel	3,316,627.00	3,466,112.74

62000 · Resources

62100 · Books

2-1-10 · Books - Youth Fiction	24,804.00	24,804.00
2-1-11 · Books - Youth Graphic Novel	3,350.00	3,350.00
2-1-12 · Books - Youth Non-Fiction	14,040.00	14,040.00
2-1-20 · Books - Teen Fiction	5,512.00	5,112.00
2-1-21 · Books - Teen Non-Fiction	1,560.00	1,560.00
2-1-22 * Books - Popular Titles	2,080.00	2,080.00
2-1-23 * Books - Graphic Novel/Manga	1,500.00	1,900.00
5-1-10 · Books - Adult Fiction	43,900.00	45,300.00
5-1-11 · Books - General Reference	2,000.00	1,000.00
5-1-12 · Books - Non-Fiction	43,264.00	43,264.00
5-1-14 · Books - Professional Collection	1,000.00	500.00
5-1-16 · Books - Large Print	14,882.00	15,500.00
5-1-17 · Trending	6,700.00	6,900.00
5-1-18 · Adult Fiction in Foreign Language	2,200.00	2,200.00
5 - 1 - 19 - ESL	750.00	750.00

Total 62100 · Books 167,542.00 168,260.00

62200 · Periodicals

2-2-10 · Periodicals - K&T	1,200.00	800.00
5-2-10 · Periodicals - Adult	17,468.00	15,518.00

Total 62200 · Periodicals 18,668.00 16,318.00

62300 · Audio

2-3-10 · Audiobooks - K&T	2,550.00	2,550.00
5-3-10 · Audiobooks - Adult	17,000.00	15,000.00
5-3-11 · Audio Music - Adult	3,000.00	3,000.00

Total 62300 · Audio 22,550.00 20,550.00

62400 · Video

2-4-10 · DVD - Kids Fiction	4,500.00	4,000.00
2-4-11 · DVD- Kids NF	500.00	
5-4-10 · DVD - Adult	28,000.00	25,000.00

Total 62400 · Video 33,000.00 29,000.00

62500 · Multi-Media

2-5-10 · Kits	500.00	500.00
2-5-20 · Library of Things	4,000.00	3,000.00
2-5-30 · STEM	1,800.00	1,000.00
2-5-40 · K&T Technology	1,000.00	1,000.00

Total 62500 · Multi-Media 7,300.00 5,500.00

62600 · eMaterials

2-6-10 · eBooks - Youth	6,500.00	10,675.00	COMBINED with 5-6-55
2-6-10 · Online Databases -Youth	6,503.00	4,274.00	

Draft Budget 2026/2027 New Newsletter Plan

FY 2025-26

FY 2026-2027

2-6-10 - Online Databases	55,129.00	52,325.00	COMBINED with 5-6-50
5-6-20 - eBooks- Adult	46,000.00	79,300.00	
5-6-30 - eBooks Subscription	5,000.00	5,000.00	
5-6-40 - eMagazines	8,100.00	8,268.00	
5-6-50 - eAudio Books - Adult	29,000.00	-	
5-6-55 - eAudio Books - Youth	3,750.00	-	
5-6-60 - Streaming	74,568.00	76,059.00	
5-6-70 - Hoopla Flex	4,300.00	-	
Total 62600 - eMaterials	238,850.00	235,901.00	
62700 Console Games	6,000.00	8,000.00	
62800 - Damaged Item Replacement	6,500.00	6,500.00	
62900 - Materials Supplies			
6-9-10 Processing & Repair Supplies	22,000.00	22,000.00	
6-9-11 Collection Supplies	500.00	500.00	
Total 62900 Materials Supplies	22,500.00	22,500.00	
Total 62000 - Materials	522,910.00	512,529.00	

Draft Budget 2026/2027 New Newsletter Plan

FY 2025-26

FY 2026-2027

63000 · Building		
63200 · Cleaning Service		
1-2-01 · Cleaning service	73,000.00	67,800.00
1-2-02 · Window cleaning	3,200.00	3,200.00
1-2-03 · Carpet cleaning	9,500.00	9,500.00
1-2-04 · Mat Rental	1,800.00	1,650.00
	87,500.00	82,150.00
63300 · Utilities		
1-8-11 · Gas	21,000.00	34,000.00
1-8-12 · Electric	99,500.00	97,500.00
1-8-13 · Telephone	3,000.00	9,040.00
1-8-14 · Water/Sewer	9,000.00	5,000.00
1-8-15 · Garbage Disposal	4,750.00	6,050.00
Total 63300 · Utilities	137,250.00	151,590.00
63350 · Building Supplies	12,000.00	10,000.00
63400 · Maintenance Supplies	11,000.00	11,000.00
63500 · Security System Monitoring	1,200.00	2,000.00
63600 · Property Maintenance	50,000.00	38,600.00
63800 · Building Maintenance/Repairs	75,000.00	58,560.00
Total 63000 · Building	286,450.00	271,750.00
64000 · Operations		
64100- Payroll	8,500.00	8,800.00
64200 · Supplies - Office	6,000.00	6,000.00
64300 · Photocopy Supplies	3,300.00	3,000.00
64500 · Postage	6,000.00	6,000.00
64550 · Postage - Passports	5,000.00	5,000.00
64700 · Travel	1,500.00	1,000.00
64800 · Organizational Memberships	3,500.00	5,000.00
64900 · Bank Fees	3,500.00	3,750.00
Total 64000 · Operations	37,300.00	38,550.00
65000 · Technology and Maker		
65100 · Supplies public toner	18,000.00	12,000.00
65160 · Supplies Technology Services	200.00	200.00
65170 · Supplies Maker Studio	8,200.00	8,200.00
65200 · Technology-Prof Services	28,800.00	21,800.00
65300 · Purchase of Equipment	40,000.00	56,000.00
65400 · Technology Equip Mnt/Repair	25,800.00	14,820.00
65500 · Software	44,260.00	38,250.00
65600 · SWAN	48,979.00	50,176.00
65700 · Telecommunications	13,556.00	12,656.00
Total 65000 · Technology	227,795.00	214,102.00
66000 · Contractual Services		
66100 · General Professional Services		
1-10-10 · General Professional Svcs	15,000.00	5,000.00
1-10-11 · Legal	9,000.00	12,000.00
1-10-12 · Audit	7,000.00	7,000.00
1-10-14 Background Screenings	1,000.00	1,000.00
1-10-13 - Graphic Artist	15,000.00	10,000.00
Total 66100 · General Professional Services	47,000.00	35,000.00
66200 · Credit Bureau	1,000.00	1,500.00
66300 · Copier	3,000.00	3,000.00
66400 - Copier Maintenance Contract	2,000.00	2,000.00
Total 66000 · Contractual Services	53,000.00	41,500.00

Indian Prairie Public Library District
Consolidated Revenue & Expenditure Report for

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Draft Budget 2026/2027 New Newsletter Plan	FY 2025-26	FY 2026-2027
67000 · Insurance		
67100 · Multi Peril-Physical Assets	19,340.00	25,243.00
67200 · Bonding	1,381.00	1,381.00
67300 · Officers & Directors Liability	2,358.00	2,542.00
67400 · Umbrella Liability	3,025.00	0.00
Total 67000 · Insurance	26,104.00	29,166.00
68000 · Public Information		
68100 · Marketing		
68110 · Marketing Newsletter	52,000.00	25,080.00
68111 · eNewsletter	9,330.00	10,550.00
68210 · Marketing Advertising	1,000.00	1,000.00
68310 · Marketing Supplies	400.00	500.00
68410 · Marketing-Information Printing	15,000.00	6,500.00
Total 68100 · Marketing	77,730.00	43,630.00
68500 · Legal Notices	1,000.00	1,000.00
68600 · Programming		
1-21-10 · Outreach & Gen	2,000.00	2,000.00
1-21-20.Passive	1,500.00	1,500.00
2-21-10 Early Literacy	2,500.00	2,500.00
2-21-20.Mid Kids	2,500.00	2,500.00
2-21-30 · Teen	2,000.00	2,000.00
2-21-40 · Summer Reading	3,000.00	3,000.00
2-21-50. Special Events	3,000.00	3,000.00
5-21-10 · Adult	17,000.00	17,000.00
5-21-40.Groups	400.00	400.00
5-21-41.Genealogy	500.00	1,000.00
5-21-50 Technology & Maker	4,500.00	8,000.00
Total 68600 · Programming	38,900.00	42,900.00
Total 68000 · Public Information	117,630.00	87,530.00
69000 · Capital Outlay & Contingency		
69900 · Contingency	15,000.00	25,000.00
Total E Total 69000 · Capital Outlay & Contingency	15,000.00	25,000.00
	4,602,816.00	4,686,239.74
	342,584.00	413,934.26

INDIAN PRAIRIE PUBLIC LIBRARY SALARY SCHEDULE 2026-2027

Grade Level and Position	Minimum	Maximum
Grade I NOT USED		
Grade II Guest Services Page Resource Services Associate I Programming & Outreach Support Associate Maker Studio Support Associate	15.61	21.54
Grade III Guest Services Associate Programming & Outreach Associate Resource Services Associate II Technology & Maker Services Associate Technology Services Associate Maker Studio Associate Substitute Associate	18.58	27.89
Grade IV Guest Services Supervisor I	19.84	29.77
Grade V Administration Specialist Programming and Outreach Specialist Resource Services Specialist I Guest Services Supervisor II Substitute Librarian Technology and Maker Services Specialist	21.10	31.60
Grade VI Communications and Brand Strategy Specialist Programming & Outreach Liaison Resource Services Specialist II Technology & Maker Services Programming Liaison	24.39 47,556.99	36.57 71,305.65
Grade VII Librarian Assistant Head of Guest Services Programming and Outreach Strategist	27.66 53,941.68	41.49 80,912.52
Grade VIII Senior Librarian Administration Office Coordinator Communications Coordinator Building Services Coordinator Res Serv Librarian Technical Services Supervisor	31.26 60,962.85	46.90 91,454.22
Grade IX Department Head	36.02 70,231.59	54.03 105,357.33
Grade X Deputy Director	43.52 84,870.63	65.32 127,375.56
Grade XI Executive Director	To be set by Board	



Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.