

Job Opportunity
Programming and Outreach Strategist/Librarian:
Specializing in Older Adults and People with Disabilities
Indian Prairie Public Library District

Successful community programming is one of the pillars of library service for the Indian Prairie Library. Join us in offering innovative programming loved by our community. You will be responsible for coordinating, planning, and executing programming that is educational, entertaining, and enriching for our older adult patrons and people with disabilities. In addition, your outreach in the community and the relationships that you cultivate will create meaningful partnerships and provide valuable insight into the needs of our community.

You'll also connect our library guests with the information they need, helping them feel comfortable using our resources and expanding their world by enthusiastically sharing information about our collections, services and programs.

Here are some of the traits we're looking for in a candidate:

- You engage well with people of all ages and are passionate about providing exemplary customer service experiences.
- You are warm and friendly and just like helping people.
- You naturally empathize and relate to people, seeking to build relationships.
- You are passionate about library programming and have lots of great ideas.
- You see the potential for amazing partnerships with local organizations.
- You're outgoing – you love letting people know what is new and happening and making thoughtful recommendations.
- You're a thoughtful and collaborative team player.
- You make smart, independent decisions, understanding the big picture and your place in it.
- You're really comfortable with change and are always looking for new ideas and for ways to improve services.
- You show initiative and can think on your feet.
- You're a great communicator, both verbally and in writing.
- You enjoy a good laugh.

Qualifications include Master of Library Science degree from an ALA accredited school, or a Masters Degree with relevant coursework, and two years customer service experience. Two years professional experience in a library preferred.

Read about all the job responsibilities and qualifications [here](#) or at the Guest Services Desk.

The salary is \$50,355 – 57,908 depending on experience. Benefits include IMRF pension plan, health, dental and vision insurance, life and disability insurance, eight paid holidays, 4 week's vacation earned per year, and 12 sick days earned per year. The position works 37.5 hours/week including days, evenings and weekends.

Who we are:

The Indian Prairie Public Library District is an innovative, community-centered library. We are located in Darien, Illinois serving 42,000 residents in the communities of Darien, Willowbrook and Burr Ridge. The library's mission is to provide our community with opportunities to explore, connect and be inspired. Our vision is that lives are enriched and dreams are realized. We provide a dynamic, engaging team environment, valuing staff members' initiative and contributions. Exceptional service is our passion and we are committed to making everyone's library experience enjoyable. Find our strategic plan at <https://ippl.info/about/strategic-plan>.

We look forward to hearing how you can be part of our team, further our organizational goals, and provide amazing hospitality to our guests. Applicants should send a cover letter, resume, and three references to Amy Merda, Head of Programming and Outreach, via email to amym@ippl.info. The subject line on the email should read "Programming Position". Resumes will be accepted until Monday, February 12, 2024 at 5 p.m. Indian Prairie Public Library District is an equal opportunity employer.